COLLEGE PLANNING COUNCIL HANDBOOK

West Hills College Coalinga

MISSION

West Hills College Coalinga is committed to achieving student learning through the provision of educational, cultural, and economic development opportunities to our current and future students and the local and global communities that we serve.

VISION

West Hills College Coalinga strives to become a premiere interactive learner-centered community college recognized for its contribution to educational, social, cultural, and economic vitality.

COLLEGE GOALS

1. We will maintain our focus on improving student success, improving customer service, and on being learner-centered.

2. We will develop and strengthen College and community interactions to improve access to education opportunities.

3. We will demonstrate academic quality, leadership, engagement, innovation, and creative thought.

4. We will effectively utilize existing resources and pursue additional resources to achieve the mission of the college.

MEMBERSHIP (and terms of service)

◊ President (permanent)
◊ Faculty Academic Senate President (permanent)
◊ CIO (permanent)
◊ CSSO (permanent)
◊ Director, Farm of the Future (permanent)
◊ Director of Athletics, Health, and PE (permanent)
◊ 1 Classified Manager or Confidential (2 years, to be selected by the president)
◊ 3 Faculty (include one counselor, 2 year terms, to be selected by Academic Senate)
◊ 3 Classified Staff (2 year terms, to be selected by CSEA)
◊ 2 Students (1 year terms, ASB president plus one other to be selected by ASB)
◊ NDC Director (permanent)

Ex-Officio Membership

◊ Vice Chancellor of Business Services (permanent)
◊ Vice Chancellor of Institutional Effectiveness & Enrollment Management (permanent)

COUNCIL RESPONSIBILITIES:

Approved by CPC - 1 Oct 2009
PURPOSE: To function as the highest collaborative Council for the college with a focus on planning, resource allocation, accreditation, and institutional effectiveness. Receive and review recommendations made by other college councils and/or committees when items have the potential for college wide implications or impact. Make recommendations to the college president.

1. COUNCIL RECOMMENDATIONS
   ◇ For items that have college wide implications or impact, review recommendations from the Instructional Services Council, Student Services Council, and the Facilities Development Council.

2. BOARD POLICIES & ADMINISTRATIVE PROCEDURES
   ◇ Take action on new or revised Board policies and administrative procedures after they have been reviewed and recommended by the appropriate Council.

3. ACCREDITATION
   ◇ Make recommendations during the accreditation self study process.
   ◇ Review the final accreditation self-study report.

4. BUDGET
   ◇ Develop and monitor a campus budget review and allocation process.
   ◇ Submit recommended budget plans, including a single, prioritized equipment/materials list to the college president.

5. PLANNING/RESEARCH
   ◇ Review college goals and key performance indicators regularly.
   ◇ Review the Educational Master Plan on an annual basis.

6. PROGRAM REVIEW
   ◇ Review program review recommendations annually.
   ◇ Review recommendations for discontinuance of programs that cannot be strengthened.

7. STUDENT LEARNING OUTCOMES
   ◇ Review recommendations from Councils and Academic Senate for using student learning outcomes assessment results to improve student learning.

8. TECHNOLOGY
   ◇ Review recommendations and identify priorities for college technology issues.