Agenda

I. Call to order

II. Action Items
   a. Minutes from January 26, 2011

III. Informational Items
   a. IPP and FPP updates
   b. Scheduled Maintenance projects
   c. Wellness Center construction update
   d. AG Facility update
   e. NDC Facility update
   f. San Joaquin/Mendota/Huron centers

IV. Adjourn

Next meeting – March 23, 2011  11am
Facilities Development Council Minutes  
January 26, 2011  11:00 a.m.  
SAM A Conference Room  

Present: Jill Stearns, Dr. Lewallen, Stephanie Hunter, Michelle Kozlowski, 
Shaun Bailey, David Reynolds, Mark Gritton, Richard Larson, Jeff 
Wanderer  

Guests: Justin Bailey, Cathy Barabe, David Castillo

V. Call to order  
a. Jill Stearns called the meeting to order at 11:02.

VI. Action Items  
g. Minutes from October 27, 2010  
The council members approved the minutes from October 27, 2010  
with a motion made by Michelle Kozlowski and a second made  
by Shaun Bailey.

b. FDC Membership  
The council members approved adding Carole Goldsmith to the  
Facilities Development Council with a motion made by Jeff Wanderer and a  
second made by Mark Gritton.

III. Informational Items  
a. IPP and FPP updates – Stephanie Hunter  
Stephanie Hunter said that the State is asking AP Architects to  
update, clarify and then resubmit FPP’s for rescoring. These projects  
consists of the Remodel For Efficiency, SAM Remodel and Health Career.  
Stephanie confirmed that the NDC project has been scored perfectly.

Stephanie reported that the State Chancellor’s Office will be doing  
Facility Assessment of the Coalinga campus on February 14,  
2011.

b. Scheduled Maintenance projects – Shaun Bailey

West Hills College Coalinga is committed to achieving student learning through the provision of educational, cultural, and economic development opportunities to our current and future students and the local and global communities that we serve.
Shaun Bailey reported that the boiler project that was started over winter break has not been completed. He is still waiting for the flue to be delivered and then assembled.

Shaun had a purchase order issued to Mike Zubiri for the Cherry Lane landscaping and also met with Dave Bigler, Landscape Architect, to discuss irrigation system for areas currently being watered by hand.

c. Wellness Center construction update – Stephanie Hunter
   - Punch list for electrical – Stephanie wants to complete late this week or next week.
   - Access control - Mark Gritton reported to Stephanie that he cannot secure the men’s staff locker room because it will not lock with a key. He explained that he has a basketball game scheduled tonight and must have a way to secure the locker room.
   - Facility possession – Jill Stearns asked Stephanie when the college would be able to take possession of the facility. Stephanie will get a date.
   - Gym floor – Jill asked Stephanie when the gym floor would be repaired. Stephanie said that it should be completed over the summer so that the heating system does not affect the sealer coat. Jill asked if the stripes will be fixed? Stephanie said that the process to fix the stripes will take ten years off the life of the floor. Jill wants the company to compensate the college for damage they caused to the gym floor.
   - Store front doors – Shaun told Stephanie that a second tile piece is broken which may be a recurring problem.
   - Trash cans – Mark Gritton mentioned that a trash can is needed outside. Stephanie has cans ordered and will be installed.
   - Punch list for interior – In progress.
   - Interior light controls – Stephanie confirmed for Shaun that it will be an EMS system. The workers installed the wrong unit but the correct parts are being ordered.
   - Equipment door - Justin Bailey told Stephanie that the equipment door has a gap preventing the door from being locked.

West Hills College Coalinga is committed to achieving student learning through the provision of educational, cultural, and economic development opportunities to our current and future students and the local and global communities that we serve.
Stephanie said the grading is in progress and she is working with the City of Coalinga on the water lines.

The Ag construction meetings are being held on Wednesday mornings at 8:30 a.m. in the construction trailer.

Dr. Lewallen said that plans for the ground breaking ceremony is in progress and will be held in February.

e. NDC Facility update
Jill reported that the parking lot project has been delayed due to rain.

Dr. Lewallen has been working with the city on some possible joint ventures in the restoration of the San Joaquin River, develop an environmental nature center on the river and possibly acquire property along 9th street.

f. San Joaquin/Mendota/Huron centers
Dr. Lewallen reported that the remodel and modernization at the San Joaquin Center has been completed. The furniture, technology, signage and awning are in progress.

IV. Discussion Items
a. Utilization of outreach/learning centers
Jill gave a brief description of the interior of the San Joaquin Center. It is one room, carpet flooring, 20 computer work stations that will be fixed in place. Two 60” LCD flat panels will be installed on either side of the room. One work station for the outreach staff person and one work station for faculty.

David Castillo discussed the option of using the centers for the Contract Education and Vocational Training for Electrical, Construction and Trucking.

Jill understands the need to deliver vocational education to these communities and finding space for that will be a challenge. The centers are being designed primarily for students to take a class that is being taught there or provide established hours for a student to engage in distance learning.

*West Hills College Coalinga is committed to achieving student learning through the provision of educational, cultural, and economic development opportunities to our current and future students and the local and global communities that we serve.*
Dr. Lewallen will keep in mind the Vocational and Contract Educational needs in mind during the continued negotiations with Huron and Mendota.

V. Other Items
Michelle Kozlowski reported that the new fiber will be installed on the Coalinga campus during the week of Spring break.

VI. Adjourn
Meeting adjourned at 12:05.
Next meeting is scheduled for February 23, 2011 at 11:00 a.m.